# A-TECH CONSULTING PRIVACY POLICY

#### **PURPOSE AND SCOPE**

**A-Tech Consulting, Inc.**, with its direct and indirect parent and subsidiary entities, (collectively, "**A-Tech**", "**Company**" or "we"), has developed this privacy policy out of respect for the privacy of visitors to our website. This policy describes the personal information we collect, use, and disclose about individuals who visit and/or interact with this website or purchase or inquire about any of our products or services.

Whenever you visit our website, we will collect some information from you automatically simply by you visiting and navigating through the site, and some voluntarily when you submit information using a form on the website, request information or a demo, or use any of the other interactive portions of our website. Through this website, we will collect information that can identify you and/or your activity.

Additionally, whenever you communicate, interact, or do business with us online, we will be collecting personal information from you or about you in the course of our interactions or dealings with you. We do not, however, collect from or about any Website visitor any sensitive personal information, such as social security numbers, driver's license numbers, or medical information.

# **COLLECTION OF PERSONAL INFORMATION**

The Company collects the following categories of personal information about visitors to our website:

- Personal Identifiers and Contact Information, including, but not limited to, first name, last name, email address, phone number, and any personal information you provide to us through the "Contact Us" form on our website.
- **Employment Information**, when you provide your educational or employment information, including, but not limited to, company/business/employer name and your job title if submitting a resume or inquiries through forms on the Website.
- Internet Network Activity, including, but not limited to, the date and time of your visit to this
  website; webpages visited; links clicked on the website; browser ID; browser type; device ID;
  operating system; form information downloaded; domain name from which our site was
  accessed; search history; and cookies.
- **Mobile Device Data**, information collected when you navigate, access, or use and of our websites via mobile device, including device type, software type.
- Search Bar and Form Information, including when you use the search function on our website or fill out any form (such as the Contact form).

## BUSINESS PURPOSES FOR WHICH WE MAY USE YOUR PERSONAL INFORMATION

- To fulfill or meet the purpose for which you provided the information.
- To process, complete, and maintain records on transactions.
- To schedule, manage and keep track of customer appointments.

- To respond to consumer inquiries, including requests for information, customer support online, on the website or phone calls.
- To provide interest-based and targeted advertising.
- To improve user experience on our website.
- To understand the demographics of our website visitors.
- To debug, identify, and repair errors that impair existing intended functionality of the website.
- To contact you by email, telephone calls, mail, or other equivalent forms of communication regarding updates or informative communications related to the functionalities, services, or other information you requested or asked the Company to provide to you.
- To detect security incidents.
- To protect against malicious or illegal activity and prosecute those responsible.

# **CHILDREN UNDER THE AGE OF 13**

Our website is <u>not</u> intended for children under 13 years of age, and we require that all account holders be 18 years of age or older. As such, no one under age 13 may provide any personal information on the website. We do not knowingly collect or maintain information about any person under the age of 13. If you are under 13, do not use or provide any information on our website. If we learn we have collected or received personal information from a child under 13 without verification of parental consent, we will delete that information. If you believe A-Tech Consulting has collected any information from or about any person under 13, please contact us at <u>info@atechinc.net</u>.

#### **USE OF COOKIES AND OTHER TRACKING TECHNOLOGIES**

Cookies are small files that a website may transfer to a user's computer that reside there for either the duration of the browsing session (session cookies) or on a permanent, until deleted, basis (persistent cookies) that may be used to identify a user, a user's machine, or a user's behavior. We make use of cookies under the following circumstances and for the following reasons:

Provide you with services available through the website and to enable you to use some of its features.
Authenticate users and prevent fraudulent use of user accounts.
Identify if users have accepted the use of cookies on the website.
Compile data about website traffic and how users use the website to offer a better website experience.
Understand and save visitor preferences for future visits, such as remembering your login details or language preference, to provide you with a more personal experience and to avoid you having to re-enter your preferences every time you use the website.

☐ Track your browsing habits to enable us to show advertising which is more likely to be of interest to you, including advertising by third parties on our website.

You may delete cookies from your web browser at any time or block cookies on your equipment, but this may affect the functioning of or even block the Website. You can prevent saving of cookies (disable and delete them) by changing your browser settings accordingly at any time. It is possible that some functions will not be available on our website when use of cookies is deactivated. Check the settings of your browser. Below you can find some guidance:

- Safari
- Opera
- Internet Explorer
- Google Chrome
- Mozilla

Do Not Track (DNT) is a privacy preference that users can set if they do not want web services to collect information about their online activity. We do not respond to DNT signals.

# Information on Some of the Cookies in Use on our Site

For information on some of the cookies we use on our site and apps, please review the policies from some of our vendors:

Google Analytics

## **Essential Cookies**

"Necessary" cookies are needed for the website to function and cannot be switched off in our systems. They are usually only set in response to actions made by you which amount to a request for services, such as setting your privacy preferences, logging in or filling in forms. You can set your browser to block or alert you about these cookies, but some parts of the site will not then work.

# **Non-Essential Cookies**

Non-Essential cookies are not essential to the website functionality but serve some other unique purpose in three subcategories:

- 1. "Functional" cookies (sometimes called preference cookies) track and remember the user's preferences and past choices on the website to provide a personalized user experience. For example, functional cookies can collect:
  - Usernames
  - Passwords
  - Regions

- 2. "Analytics" cookies are used to understand how visitors interact with the website. These cookies help provide information on metrics such as the number of visitors, bounce rate, and traffic source.
- 3. "Performance" cookies (sometimes referred to as static cookies) collect information about the user's behavior on the website without collecting personal information, for example:
  - Pages the user visits.
  - Ads the user views.
  - Ads or site features that the user clicks.
- 4. "Targeting" cookies (sometimes called tracking or advertising cookies) can track:
  - Content the user views
  - Links the user follows
  - The user's browser and device information and IP address

Please note: Organizations can use marketing cookies to track and influence users by building user profiles or displaying advertisements.

# **Cookie Management**

You can control and manage cookies associated with your browser. If you are interested in controlling and managing cookies from your browser including any set by our Website, please refer to <a href="http://www.allaboutcookies.org/manage-cookies/index.html">http://www.allaboutcookies.org/manage-cookies/index.html</a> for information on different ways to configure your browser's cookie settings.

If you want to clear all cookies left behind by the websites you have visited, here are links where you can download three third party programs that clean out tracking cookies.

- http://www.lavasoftusa.com/products/ad-aware se personal.php
- http://www.spybot.info/en/download/index.html
- http://www.webroot.com/consumer/products/spysweeper/

You can adjust your advertising preferences on mobile devices through your device settings. Below you can find some guidance based on your type of mobile device:

- Apple
- Android

## DISCLOSURE OF YOUR PERSONAL INFORMATION

The Company does not share your personal information with any third party, unless required to do so by law or government agency, or for the purpose of defending or prosecuting legal claims, or with service providers/vendors that process, collect or store this information for the benefit of the Company

and that are restricted from using or disclosing the information outside the scope of the services they provide to the Company.

In an ongoing effort to better understand and serve the users of our website, we conduct research on our website visitors' demographics, interests, and behavior based on the personal information provided to us. Such research may be compiled and analyzed on an aggregated or pseudonymized basis. This aggregated or pseudonymized information does not identify you. We may share aggregated or pseudonymized data with affiliates and partners for business or research purposes. We may also disclose aggregated or pseudonymized user statistics in order to describe our services to current and prospective business partners, and to third parties for other lawful purposes.

# SALE OF PERSONAL INFORMATION

We DO **NOT** and will not sell your personal information in exchange for monetary or other valuable consideration, including the data of any minors.

#### PROTECTION OF YOUR PERSONAL INFORMATION

We use reasonable and appropriate measures to safeguard the information you submitted to us through the Website or that we received about you through the Website, including:

We keep automatically collected data and voluntarily collected data separate at all times.
We use internal encryption on all data stores that house voluntarily captured data.
We use commercially reasonable tools and techniques to protect against unauthorized access to our systems.
We restrict access to private information to those who need such access in the course of their duties for us.

You agree by using this Website that you understand that no transmission of information over the internet can be guaranteed to be totally secure. If you do not want to transmit information to us because we cannot and do not guarantee it will be 100% secure during its transmission, you agree that you will not submit personally identifiable information through the Website.

We have put in place procedures to deal with any suspected personal data breach and will notify you and any applicable regulator of a breach where we are legally required to do so.

#### THIRD PARTY VENDORS

We may use other companies and individuals to perform certain functions on our behalf. Such parties only have access to the personal information needed to perform these functions and may not use or store the information for any other purpose. Subscribers or site visitors will never receive unsolicited e-mail messages from vendors working on our behalf.

#### TRANSFERS OF PERSONAL INFORMATION

If you are visiting our websites, purchasing A-Tech consulting Services, or using our platform or Services from regions with laws governing data collection and use, then please note that you are

agreeing to the transfer of your Personal Information to the United States. By providing your Personal Information, you consent to any transfer and processing in accordance with this Privacy Policy.

#### **BUSINESS TRANSFERS**

In the event we sell or transfer a particular portion of our business assets, consumer information may be one of the business assets transferred as part of the transaction. If substantially all of our assets are acquired, consumer information may be transferred as part of the acquisition.

#### DATA RETENTION

A-Tech's system will retain the data as long as the purpose for which it was collected remains or until it is no longer necessary for any other legal or business purposes. After its retention period expires, A-Tech Consulting will destroy the data using industry standard tools or devices.

## **ACCOUNT TERMINATION**

If you wish to terminate your account, please contact A-Tech Consulting at 1640 N. Batavia Street, Orange, CA 92867. You may also send an e-mail to info@atechinc.net or access any available termination features in the administrative control panel for your account.

#### YOUR CHOICES

Where required under applicable law, we will only send you marketing communications with your consent. When you receive marketing communications from us, you may indicate a preference to stop receiving further communications from us, and you will have the opportunity to "opt-out" by following the unsubscribe instructions provided in the communication you receive, or by contacting us.

Please note that you cannot unsubscribe from certain correspondence from us regarding our provision of Services to you, including messages relating to your Account, unless you stop using our Services.

## **CONSENT TO TERMS AND CONDITIONS**

By using this website, you consent to all terms and conditions expressed in this Privacy Policy.

## **CHANGES TO OUR PRIVACY POLICY**

As our services evolve and we perceive the need or desirability of using information collected in other ways, we may from time to time amend this Privacy Policy. Any changes to the Privacy Policy will be posted to our website. We encourage you to check our website(s) frequently to see the current Privacy Policy in effect and any changes that may have been made to them. If we make material changes to this Privacy Policy, we will post the revised Privacy Policy and the revised effective date on this website. Please check back here periodically or contact us at the address listed at the end of this Privacy Policy.

#### **CONSUMERS WITH DISABILITIES**

This policy is in a form that is accessible to consumers with disabilities.

# **QUESTIONS ABOUT THE POLICY**

This website is owned and operated by A-Tech Consulting, Inc. If you have any questions about this Privacy Policy, please contact: **info@atechinc.net** 

\*\*This policy was last updated October 15, 2025